



### **A Message from Peter Quigley, President and CEO, Kelly**

In a world turned upside down, I want to affirm Kelly's commitment to our clients. We recognize that our employees, talent, clients, suppliers, and vendors – across the globe – are dealing with the ramifications of COVID-19. Please know that the Kelly team is committed to working with you through this crisis.

Throughout the world, Kelly **remains open and operational**. Our experienced team of recruiters, operations experts, client support, and corporate support personnel will weather the crisis with you. We've implemented our emergency operations protocols, and many of our team members are working remote, fully able to do their job... wherever they are located. We've shared guidelines for making the most of a remote work experience; the guidelines are available **here** as we recognize they may also be valuable to our clients.

Kelly is committed to its strong partnerships with our clients. If your business ramps up, we will provide recruiting support. If you need to temporarily reduce your operations, we will do our best to redeploy talent to other assignments so that we can keep them working.

Over our nearly 75-year history, Kelly has weathered some of the world's toughest crises. The coronavirus pandemic is a far-reaching one, and the impact on everyone and every organization, including Kelly, is real. As a world, we will conquer this virus, together. And just as we have after crises of the past, Kelly will be here, ready to guide you with what's next in your work/life journey.

This **COVID-19 Response and Business Continuity Plan** summarizes Kelly's business continuity capabilities and our response to COVID-19. If you have further questions on our approach or need assistance in staffing your operations during this crisis, please contact your Kelly representative.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter Quigley". The signature is fluid and cursive, with a large initial "P" and "Q".

Peter Quigley  
President and CEO, Kelly